Approved For Release 2000/08/03 GIA-RDP57-00259A0001000

Fig.

7 June 1954

MEMORANDUM FOR: Director of Training

SUBJECT:

Training Liaison Officer

25X1A

Deputy Chief, Planning and Analysis Staff, is designated Training Officer for the Office of Personnel (see attached).

25X1A

25X1A

is also designated Training Liaison Officer for the Office of Personnel vice will serve as my representative on training matters affecting the Office of Personnel. Should it be necessary for him to delegate certain responsibilities to other persons on his Staff, he is empowered to do so

25X1A

25X1A

Harrison G. Reynoles Assistant Director for Personnel

Attachment - as stated

## Approved For Release 2000/08/03: CIA-RDP57-00259A000100Q20Q27-8

CONTENTAL,

3 June 1954

OFFICE OF PERSONNEL MEMORANIUM NO. 20-190-6

SUBJECT:

Training Officer for the Office of Personnel

HEFERENCE:

OPM 25-000-2 (102-53), 22 December 1953

RESCISSION: OPM 20-190-3 (2-54) dated 11 January 1954

25X1A

l. Effective immediately, Deputy Chief. Flamning and Analysis Staff, is designated as the Training Officer for the Office of Perconnel,

2. The responsibilities and functions of the Training Officer and described in paragraph 3b of referenced OPM.

25X1A

kopge E. Keloon ty Assistant Director for Personnel